



CONTRACTOR APPLICATION AND CERTIFICATION FOR PAYMENT

Instructions: Please fill out all areas highlighted in Yellow (as applicable).

BILL TO: Villanova University
 Facilities Management Office
 800 Lancaster Ave.
 Villanova, PA 19085-1699
 ATTN: Anne Ryan

FROM (CONTRACTOR) :

Firm Name
Address
City, St. Zip
Contact Name
Phone

PROJECT NAME :

VU PROJECT MANAGER :

VU PROJECT NO. :

CONTRACTOR PROJECT NO.: 	BILLING PERIOD : 	APPLICATION DATE:
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APPLICATION FOR PAYMENT

Invoice No.:

1. Contract Price (Original)	\$	0.00
2. Net change by Change Orders	\$	0.00
3. Current Project Cost (1.+ 2.)	\$	0.00
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4. Total Completed and Stored to Date:	\$	0.00
5. Retainage: 10 % of Completed Work and Stored Material	\$	0.00
6. Total Earned Less Retainage (4. - 5.):	\$	0.00
7. Previous Applications for Payment:	\$	0.00
8. PAYMENT DUE (6. - 7.)	\$	0.00
9. Balance to Finish, Retainage Included (3.-4.+5.)	\$	0.00

Note: Unless approved in writing by Owner, 10% retainage must be withheld on each application

CONTRACTOR CERTIFICATION

The undersigned confirms that to the knowledge of the Contractor, all work submitted in this application has been completed, all amounts previously owed to the Contractor for work shown in previous Applications have been received from the Owner, and that payment shown in this Application is now due.

By (Contractor): **Date:**

PAYMENT APPROVAL AND CERTIFICATION

Contractor is entitled to Amount Approved and Certified by Owner

Amount Certified.....\$ \$0.00

(Attach explanation if Amount Certified differs from the amount applied.

Initial all figures on this Application that are changed to reflect the Amount Certified.)

CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Approved by Owner for previous Applications	\$ 0.00	\$ 0.00
Approved by Owner for current Application	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00
NET CHANGE	\$0.00	

By Design Professional: _____ **Date:** _____

By Owner - Level 1: _____ **Date:** _____

By Owner - Level 2: _____ **Date:** _____

By Owner - Level 3: _____ **Date:** _____

This contract is not negotiable. The Amount Certified is payable only to the Contractor named within this Application and Certification for Payment.